

ST PETER'S RC PARISH HALL AGREEMENT-SUMMARY

THERE IS NO AVAILABILITY ON SUNDAYS FROM 6PM OR HOLY DAYS ALL DAY

Hall Type MAIN PARISH HALL

Overall Capacity: 80

Hall Type YOUTH HALL

Overall Capacity: 70

Hall Type MEETING ROOM (not available for parties)

Overall Capacity: 40

PLEASE NOTE THE OVERALL CAPACITY OF YOUR HALL. IF YOU OVER-RUN THIS CAPACITY, THE CHURCH WILL NOT BE LIABLE FOR ANY INCIDENCE THAT OCCUR.

Event/Date & Time Hired

Facilities

- Entrance
- Kitchen
- Accessible Toilets
- Wheelchair Access
- Baby changing facilities (only available in main parish hall)

Equipment

- Fridge
- Kettle
- Microwave
- Smoke Alarms
- Fire Alarms
- Window locks

Hire Costs

Main Parish Hall: £40 per hour plus £25 caretaking and £100 (refundable) deposit.

Youth Hall: £30 per hour plus £25 caretaking and £100 (refundable) deposit.

Meeting room £10 per hour plus £25 caretaking and £100 (refundable) deposit.

Please Note – Children's parties'

up to 10 years old restricted up to 4 hours only, ending no later than 6pm

11-13 years old restricted up to 5 hours ending no later than 10pm

Deposit and Late fees

Deposit refundable if hall left in an acceptable condition & on time.

More than 1/2 hour late you will lose 50% deposit. More than 1 hour after agreed hired time, you will lose final 50% deposit.

Caretaking fee is additional to deposit. £25 caretaking fee will be deducted from deposit if the hall is not left in an acceptable condition.

General Matters

All hall users are required to comply in full with our Terms and Conditions.

Users should note in particular that:

- In order to avoid causing nuisance to our neighbours, all noise must end by 9.30pm and the halls vacated by 10.00pm.
- Alcoholic beverages can be served but not sold.
- Users are required to comply with our policies on Child Protection and vulnerable adults.
- All rubbish and property must be taken away with you and the halls left in a clean and tidy condition.
- Users are responsible for damage done to the halls (and any fixtures, fittings, furniture and other articles in it) during the term of use.
- Users are responsible for the security of the property on the premises during a hiring.

I/We have read the terms and Conditions, including extended terms And conditions, for the use of the Hall/Room(s) and agree to abide By them.

Signature:

PRINT NAME.....

Date: